

2021-22 SBPT Agenda

Date	Time	Location
10/20/2021	4:05	Zoom https://rcsdk12.zoom.us/j/96325610141?pwd=N2tJeFd1WHhFWlksVE5jUkFp1bGdtZ09
Facilitator(s)	Note taker	Time Keeper
Harris et al		
Tech Person	Chat Monitor	Alternate
Attendance	Stephanie Harris, Mary Gray, Kim Jones, Liz Dunne (tardy), Brennan Buckley, Andrew Smith, Andrea Lanze, Stephen Montgomery, Jessica Massey	

Franklin Lower	<p>The Franklin Lower community will collectively work to empower our students to be leaders and advocates for positive change by: cultivating supportive relationships, honoring our unique identities and strengths, and promoting a sense of accomplishment, curiosity, and joy in learning.</p> <p>RCSD</p> <p>In a partnership of family, school, and community, our mission is to provide all students equitable access to a high quality education and graduate students who are prepared to become productive members of society. We are committed to supporting cultural and linguistic diversity, deep student engagement, and the pursuit of lifelong learning.</p>
Our VISION	<p>TBD</p> <p>The Rochester City School District's vision is to provide a high quality education that fosters the development of the individual talents and abilities of our students in a nurturing environment of equity.</p>
NORMS	<ol style="list-style-type: none"> 1. Keep students first 2. Take an inquiry stance 3. Assume positive intentions 4. Ground statements in evidence 5. Stick to protocol and ensure all voices are heard 6. Be here now 7. Start and end on time 8. Zoom- on mute, use chat, positive body language
OBJECTIVES	<ul style="list-style-type: none"> - Morning announcements vote - Clarify Flex grading - Revisit SBPT meeting dates for new members (give access to newbies) - Clubs - Gradebook, district policy, and updating (need to vote) - Vote of PTC/OH

		<ul style="list-style-type: none"> - Lesson Plan expectations vote - Sup's Day (November 2nd) - Half- Day (November 5th, December 10th) 	
Time	Min.	Activity/Topic	Notes
		Welcome/ Review Norms	Welcome new members
		Old Business	<ul style="list-style-type: none"> ● Reminder to approve meeting minutes by Friday after day of meeting in order to get updated minutes posted to website (adding the dates approved to agenda in section below) ● Staffing Updates <ul style="list-style-type: none"> ■ ELA ■ Science ■ SPED X 3 (Science, Math x 2)- will have Roemer for Science ■ 4 TAs ■ 1 Para ■ Tech x 2 ■ LOTE <ul style="list-style-type: none"> ● Out on Leave: Valenciano, Velazquez ● How do we develop a new SBPT/Elections? <ul style="list-style-type: none"> ○ RTA held elections virtually. SBPT had a total of 5 vacant seats. 4 nominations were received therefore the 4 nominees automatically assume their roles on SBPT ○ WELCOME!! 🎉 Jessica Massey, Brennan Buckley, Andrew Smith, Andrea Lanze
		New Business	<ul style="list-style-type: none"> ● Morning announcements vote <ul style="list-style-type: none"> ○ Some are being recorded with volume that is too low- will use a new mic and hope that corrects the issue ○ Announcements will be no longer than 5 minutes ○ Should be shown at 7:45- all first periods ○ Motioned to approve, second, all approved ● Clarify Flex grading <ul style="list-style-type: none"> ○ Flex is graded pass/fail. ○ Motioned to approve, second, 9/10- approved, 1- abstention- Approved

Vote:
8/8 =Yes
0 = No

- **Revisit SBPT meeting dates for new members (give access to newbies)**
 - **Clubs**
 - On hold for the moment
 - BUT Ruth will get the information out to staff to prepare- Steph to look for all paperwork
 - We are looking for an SBPT point person for clubs to receive paperwork from teachers, present to SBPT, and then share with Ruth
 - **Gradebook, district policy, and updating (need to vote)**
 - Every 2 weeks- teachers should be updating PowerTeacher gradebook every two weeks
 - Pointed out that for electives teachers who are teaching a whole grade level, updates with any greater frequency is very difficult
 - Noted that if classes are engaging in long-term projects, a new grade may not be listed but other avenues can and should be used to let parents/students know about progress
 - motion to approve, second- all approved
 - As per district policy, students cannot be graded for participation except in PE.
 - Some participation grades are really completion grades for classwork and other formative assessments
 - Participation in discussions can be listed as “discussion grade”
 - **Lesson Plan expectations vote**
 - Professional expectations from contract- “Teachers shall prepare and maintain lesson plans”
 - Discussion tabled for November meeting
 - **Recruiting efforts for parents**
 - Try sending home a flyer with students
 - Post on facebook
- RAP/BENTE- email sent**
- Proposed Meeting dates/time: Third Wednesdays at 2:45
 - **9.22, 10.20, 11.17, 12.15, 01.19, 02.16, 03.23, 04.27, 05.18, 06.15**
 - Firsted, seconded, and universally approved
 - New team all approved
 - Parent/ Teacher Conferences

- Teams hold conferences virtually as needed
- Teams communicate to Harris what their plan is
- Open House- BC- virtual OH (Kim)
 - Tbd
 - Record a video for each teacher
 - Date to be done by 11/2
 - When would it be accessible for parents—meet/greet with Harris and Gray
 - Site for open house linked to FLS site (LIZ)
- Sup's Day Plan
 - **7:30-8:30 Staff** Meeting Breakfast in cafe
 - **8:45-9:45 Staff** Whole Group ISA KJ&LD or KF&LC or all 4?
 - **10:00-12:00**
 - District **Sped** meeting
 - **10:00-11:00 Teams** meetings (minus sped)
 - **11:00-12:00** Classroom time
 - **12:00-1:00** Lunch
 - **1:00-2:00** District **Dept** Meetings
 - **2:10-2:30 Staff** meeting in auditorium/RTA time
- Half Day Plan
 - **11:00-12:00**
 - **Math/ELA** iReady District PD
Kim F. and Lisa join
 - **SS/Sci** ISA PD delivered by Kim J. and Liz
 - **12:00-1:00** Lunch
 - **1:00-2:00**
 - **NYSSA** and **Essentials** (specials) District PD
 - **SS/SCI** Dept Meetings with Kim F. and Lisa
 - **ELA/Math** ISA PD delivered by Kim J. and Liz
 - **2-2:30** Professional Tasks.

Approved

- “Coffee-Time with Kim” = maybe we can start this on Monday, a way to touch-base with new staff
- SCEP
 - Communication
 - Explanation of Commitments

- Link for SBPT to add input:
<https://docs.google.com/document/d/18v403Rjr8lExh900bva5wj2309iQ3enVOR0eL8UwCU/edit>
- Meeting agenda templates for common planning, department and grade-level meetings- to ensure we are all focused and getting to the important items
 - Conversations should be action oriented. If we don't have an action to take, the conversation can move on.
 - [Revised Agenda Template](#)
- Instructional Needs
 - Instructional Leadership Team
 - Intervention updates/plans
 - MTSS
 - <https://docs.google.com/document/d/1CBwxNIGLtuTl2eIXshYG-Pb9m5OlfCyK/edit?usp=sharing&oid=102787247986118455940&rtpof=true&sd=true>
 - Lesson plan expectation
 - <https://sites.google.com/rcsd121.org/teachingandlearning/instructional-framework>
- 21st Century Grant Update- Andrea Harriott
 - Goal start date 11/3
 - 6 teachers who will have clubs, still enrolling
 - UofR tutors available on site who count as volunteers
 - Handbook forthcoming and will need to be voted on
- Title I- Mary Gray
 - 6 activities
 - 9 workshops
 - Mary will send in an email to the team to review, add input and vote
- Q&A

		Agenda Items For Next Meeting to Consider		
		Plus/Delta		
Adjournment		Ended: Minutes Approved: 10/27/21		
Next Meeting				
		Facilitator(s)	Note taker	Time Keeper
		Tech Person	Chat Monitor	Alternate